

ConSASS Audit Mandays Requirement (under SAC CT-17 Scheme)

Minimum Required Audit Duration (On-site Mandays)

		Construction worksite			Metalworking industry			Shipyard			Oil refinery or petrochemical plant / Semiconductor wafer fabrication plant / Chemical manufacturing plant / Pharmaceutical plant / Bulk storage terminal	Other Industries
Audit	SIZE (manpower)	Up to 200	201 to 500	>500	Up to 50	51 to 99	≥100	Up to 199	200 to 500	>500	See IAF MD 22 (Note c) for Occupational Health and Safety Management Systems (OH&SMS) for high complexity.	See IAF MD 22 (Note c) for Occupational Health and Safety Management Systems (OH&SMS).
	1 st Initial Audit	2.0 (Note a)			2.0 (Note b)	2.0 (Note b)	3.0 (Note b)	2.0	3.0	5.0	Minimum 4 mandays on-site or audit duration based on IAF MD 22. • See Note d) for maximum reduction in audit duration for oil refinery or petrochemical plant • See Note e) for maximum reduction in audit duration for other plants	
	Subsequent Audit	3.0	4.0	5.0	1.0	2.0	2.0					

Factors that will increase the audit time include the following:

- i. Complicated logistics involving more than one building or location where work is carried out;
- ii. Staff speaking in more than one language [requiring interpreter(s) or preventing individual auditors from working independently];
- iii. Very large site for the number of personnel;
- iv. System covers highly complex processes or relatively high number of unique activities;
- v. Activities that require visiting temporary sites to confirm the activities of the permanent site(s);
- vi. Views of interested parties;
- vii. Accident rate higher than average for the business sector;
- viii. The organisation is facing legal proceedings related to OH&S or any target OH&S enforcement programme(s) from the authorities (depending on the severity of the matters involved);
- ix. The presence of many (sub)contractors causing an increase in complexity or OH&S risks (e.g. periodical shutdowns or turnaround of refineries, chemical plants, steel manufacturing plants and other large industrial complexes, which require a temporary large increase of staff of (sub)contractors to perform the planned activities of inspection, maintenance, and repair of plant units and equipment);
- x. Where dangerous substances are present in quantities exposing the plant to the risk of major industrial accidents.

- Notes:**
- (a) First initial audit for a worksite is to be completed within 2 months upon worksite registration and work activities are low.
 - (b) Initial audit refers to the audit by an Auditing Organisation of the workplace for the first time, after the 1st initial audit or a subsequent audit has been conducted by another Auditing Organisation. The audit duration of construction worksites registered with MOM more than 2 months ago will be based on the duration of a subsequent audit and the duration of an initial audit for metalworking industries will be based on the duration of the 1st initial audit.
 - (c) IAF MD 22 - Application of ISO/IEC 17021-1 for the Certification of Occupational Health and Safety Management Systems (OH&SMS).
 - (d) A maximum of 30% deduction is permitted and justification for the deduction has to be recorded. However, in cases where the audit duration after the maximum deduction permitted is less than 4 mandays, the audit duration shall be adjusted to 4 mandays.
 - (e) A maximum of 40% deduction is permitted and justification for the deduction has to be recorded. However, in cases where the audit duration after the maximum deduction permitted is less than 4 mandays, the audit duration shall be adjusted to 4 mandays.
 - (f) Total mandays in the above table exclude off-site report writing.
 - (g) All auditors in the audit team shall be present on-site for at least one day in order to have adequate time for site appreciation and assessment, unless the total on-site audit duration is 1 manday.